

Guide to using eBooks

What are eBooks?

eBooks are electronic versions of books that have been published in paper format. The pages are the same as in the print copy, but they must be read on a computer screen.

Why does the library have eBooks?

- Through eBooks, our users have access to thousands of books that would never fit on our library shelves, especially books on specialized topics.
- eBooks can be read 24/7, at home or on campus, without being physically checked out of the library.

Finding eBooks in the library catalog

On campus eBooks can be found in the library catalog, along with the print books.

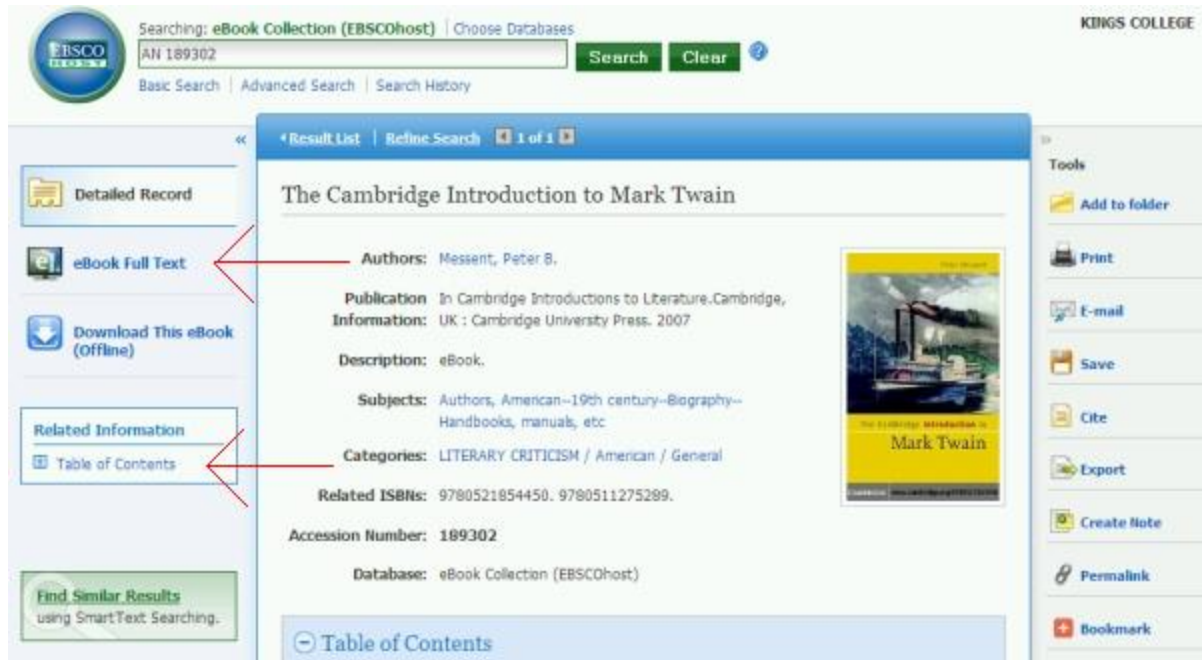
Note: See “Using the Library Catalog” brochure for instructions on how to access Destiny, the library’s catalog.

- At the Power Search screen in Destiny, limit your search to Electronic Book from the dropdown list under “Material type.”
- Type in your search term.
- Click on the desired title in the list of results.
- Scroll down and click on the blue link to go to the eBook with its full text.



The screenshot shows a library catalog record for "The Cambridge introduction to Mark Twain [electronic resource]" by Peter Messent. The record includes publication information (Cambridge University Press, 2007), ISBNs (978-0-511-27528-9 and 0-511-27528-5), and a list of related titles and subjects. A red arrow points to a blue link at the bottom of the record: <http://www.netlibrary.com/utapi.asp?action=summary&v=1&bookid=189202>. The right side of the record features a vertical toolbar with various actions like "Edit Title", "Duplicate It", "Delete Title", "Add Copies", "Wish List", "Recommend", "Image", "Add Quick Links", "Site Subjects", and "Hold It!".

- Click on “eBook full text” to read the eBook or scroll down to see the table of contents. You can link directly to any specific chapter.



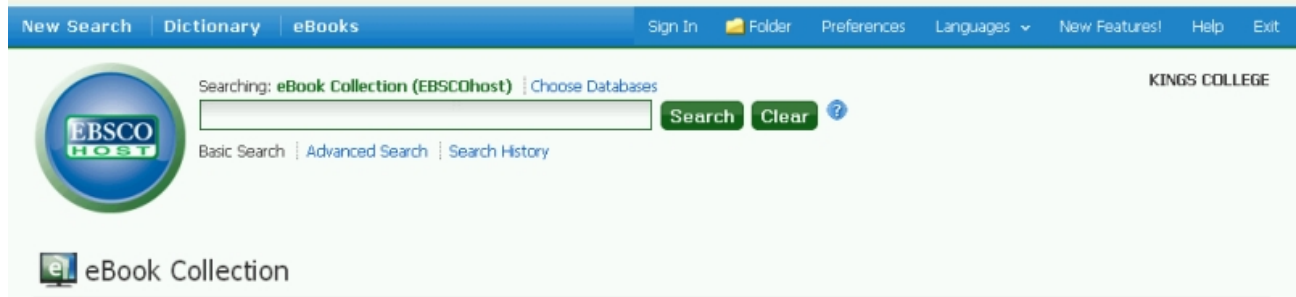
- Note the **Tools**, including **Print**, on the right hand side. You may need to enlarge the screen or move the horizontal scroll bar to the right in order to see the Tools.
- Up to 60 pages may be printed from an eBook.
- If you click to download an eBook, you will then have to click on “Create a New Account” before you can proceed.

When You Are Off-campus

- Go to the library web page at www.kingslibrary.org
- On the right-hand side, click “Search eBooks.”
- You will come to a logon screen as shown below.



- Enter the **username** and **password** (see the library staff for details)
- Type your topic into the search box.



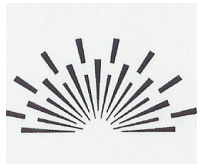
New Search | Dictionary | eBooks | Sign In | Folder | Preferences | Languages | New Features! | Help | Exit

Searching: **eBook Collection (EBSCOhost)** | Choose Databases | **KINGS COLLEGE**

Basic Search | Advanced Search | Search History

eBook Collection

- To read an eBook, click on “eBook full text” for the desired item in the Result List.



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